 <b>ARAVALI</b> INSTITUTE OF TECHNICAL STUDIES Approved by AICTE & Affiliated to RTU, BTER An ISO 9001 : 2015 Certified Engineering College <b>Udaipur, Rajasthan</b>	INSTITUTION RECORDS	Ref : AITS/IQAC/2020-21/ 006
	ACADEMIC YEAR :	DATE : 02.03.2021
	<b>2020-21</b>	PAGE : 1-4


### Minutes of 6<sup>th</sup> IQAC Meeting

Item No.	Agenda Point	Discussion/Suggestion	Responsibility
1.	To review and confirm the 5 <sup>th</sup> IQAC meeting held on 07.12.2020	Previous meeting was review & confirmed.	Chairman, IQAC
2.	Action Taken report on the proposal of 5 <sup>th</sup> IQAC meeting	Noted	IQAC Member
3.	To review of Internal assessment and action plan for improvement	Based on the online internal assesments, weak students are identified and HOD's are instructed to schedule remedial classes for them	All HOD
4.	To discuss on course coverage & remedial classes	70-80% course covered	All HOD
5.	To prepare academic calendar for upcoming semester as per norms	Exam Section is instructed to make academic calender for odd semester as per university guidelines	Examination-Incharge
6.	To review the documentation for audit by ISO 9001:2015	All required documents checked and verified	Dr. Bheru Das Vairagi
7.	To plan the 2 <sup>nd</sup> assessment payment of SSR for peer team visit upto 15 <sup>th</sup> April 2021	2 <sup>nd</sup> assessment payment of SSR for peer team visit will have to be submitted before on 06.04.2021	Account Section and NAAC Coordinator
8.	Review of performance based appraisal system	All HOD's are asked to give feedback of faculties for performance based appraisal system in the next meeting	All HOD's
9.	Review of feedback of stakeholder	All HOD's are asked to take feedback of current and Alumini students for the improving performance in academics	All HOD's



10.	<b>To motivate all faculty for conduct online extracurricular activity for students</b>	All HOD's are asked to plan some online activities for students	All HOD's
11.	<b>To change IQAC Committee Members</b>	New IQAC Committee is designed	Chairman, IQAC
12.	<b>Any other contents permitted by chairman</b>	NIL	NIL



 <b>ARAVALI</b> INSTITUTE OF TECHNICAL STUDIES Approved by AICTE & Affiliated to RTU, BTER An ISO 9001 : 2015 Certified Engineering College <b>Udaipur, Rajasthan</b>	INSTITUTION RECORDS	Ref : AITS/IQAC/2020-21/ 006
	ACADEMIC YEAR : <b>2020-21</b>	DATE : 02.03.2021
		PAGE :3-4


**Minutes of 6<sup>th</sup> IQAC Meeting**

**Item No. 2 : Action Taken Report on the Proposal of 5<sup>th</sup> IQAC Meeting held on 07.12.2020**



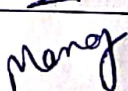

Item No.	Agenda Point	Action Taken
1.	Reformation of IQAC Committee for Academic Year 2020-21	Dr. Bherudas Vairagi replaced Mr. Prakash Behrani as IQAC Member and Committee is reconstructed
2.	To schedule the Gate classes in online mode in collaboration with Rajasthan Technical University, Kota	Dr. Jitendra Singh, HOD (CSE) was GATE coordinator and he was coordinate with B.Tech Final Year students and RTU GATE coordinator and take care of smooth organization of GATE classes.
3.	To finalized preparation of audit of institution by RTU, Kota	Everything Prepared under guidance of Dr. Hemant Dhabhai, Director, AITS, Udaipur and also Univeristy Inspection done on 14.12.2020. This visit done through virtual mode on
4.	To make various proposal of FDP/Workshop/Expert lecture for submitting to Rajasthan Technical University, Sponsored under TEQIP-III	All HOD was prepared proposal and sent to Rajasthan Technical University, Kota
5.	To complete the pending M.Tech. Research Work of student for session 2014-16 on priority basis	HOD (ME), HOD (CSE), HOD (EE) & HOD (ECE) informed and guidance to all student regarding research work. Maximum student completed M.Tech Thesis upto march 2021.
6.	To plan National conference in Feb/Mar. 2021	National Conference On SCRDSI-2021 conducted on 26.02.2021-27.02.2021 with association Computer Society of India Udaipur Chapter.
7.	To plan industrial training and placement activity for current session	Industrial Traning planned as per RTU syllabus. Palcement activity also planned and many company conducted online interview for our B.Tech Student.





 <b>ARAVALI</b> INSTITUTE OF TECHNICAL STUDIES Approved by AICTE & Affiliated to RTU, BTER An ISO 9001 : 2015 Certified Engineering College <b>Udaipur, Rajasthan</b>	INSTITUTION RECORDS	Ref : AITS/IQAC/2020-21/ 006
	ACADEMIC YEAR : <b>2020-21</b>	DATE : 02.03.2021
	PAGE : 4-4	

**Minutes of 6<sup>th</sup> IQAC Meeting**

Attendances :				
S. No.	Name	Designation	Position	Signature
1.	Dr. Hemant Dhabhai	Director	IQAC Chairman	
2.	Mr. Amit Agarwal	Finance Secretary	Management Representative	
3.	Mr. Sachin Sharma	HOD (CE)	IQAC Coordinator	
4.	Mr. Aabhas Mathur	Registrar & HOD (ECE)	IQAC Coordinator	
5.	Ms. Sangeeta Sharma	Associate Professor	Member Secretary	
6.	Mr. Gaurav Purohit	HOD (ME) & ADSW	Member	
7.	Dr. Jitendra Singh Chauhan	HOD (CS)	Member	
8.	Dr. Bheru Das Vairagi	HOD (EE)	Member	
9.	Mr. Sandeep Barodia	Examination In-charge	Member	
10.	Ms. Manisha Joshi	Assistant Professor	Member	
11.	Ms. Abha Jain	Assistant Professor	Member	
12.	Mr. Lalit Pipliwal	Professor	Member	
13.	Mr. Manoj Joshi	Managing Director, Mold Makers, Udaipur	Industrialist Member	
14.	Mr. Ravi Goutam	Assistant Professor	Member	
15.	Mr. Shreyansh	Student	Student Representative	

  
 NAAC COORDINATOR  
 ARAVALI INSTITUTE OF TECHNICAL STUDIES  
 UMARDA, UDAIPUR (Raj.)

  
 DIRECTOR  
 Aravali Institute of Technical Studies  
 Umarda, Udaipur