


Minutes of 5th IQAC Meeting

Item No.	Agenda Point	Discussion/Suggestion	Responsibility
1.	To review and confirm the 4 th IQAC meeting held on 25.09.2020	Previous meeting was review & confirmed.	Chairman, IQAC
2.	Action Taken report on the proposal of 4 th IQAC meeting	Noted	IQAC Member
3.	Reformation of IQAC Committee for Academic Year 2020-21	Mr. Prakash Bahrani recently left organization so, in general view from all members Dr. Bheru das Vairagi will be appointed as IQAC member in place of Mr. Prakash Behrani. Sachin Sharma promoted as Hod (CE). We have reformed Committee of IQAC.	Chairman, IQAC
4.	To schedule the Gate classes in online mode in collaboration with Rajasthan Technical University, Kota	Dr. Jitendra Singh will take care of this GATE classes. All HOD's will provide list of eligible and interested students to Dr. Jitendra Singh.	HOD (CSE)
5.	To finalized preparation of audit of institution by RTU, Kota	All works done by departments and centralized work for RTU inspection is discussed and	All HOD
6.	To make various proposal of FDP/Workshop/Expert lecture for submitting to Rajasthan Technical University, Sponsored under TEQIP-III	It is discussed that each department needs to prepare praposal and submit it to Chairman IQAC within 15 days for further submission to RTU under TEQIP - III	All HOD
7.	To complete the pending M.Tech Research Work of student for session 2014-16 on priority basis	As, per instructions from Rajasthan Technical University last date of submission of M.Tech Research work is 31 st March 2021 for students enrolled between year 2014 to 16. So, all HOD's discussed of motivating students for completion of their research work within due time frame.	HOD (ME), HOD (CSE), HOD (ECE) & HOD (EE)



8.	To plan National conference in Feb/Mar. 2021	It is discussed to plan a National Conference in the month of February by Department of Civil Engineering under the Aegis of CSI, Udaipur Chapter	All HOD
9.	To plan industrial training and placement activity for current session	Clearly first focus on Industrial training for B.Tech 2 nd , 3 rd & 4 th Year student. TPO is responsible for Placement activity.	All HOD & TPO
10.	To Any other contents permitted by chairman	Informed to Training & Placement officer for Placement activity.	NIL




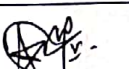
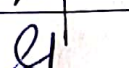
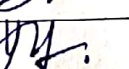
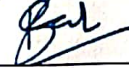
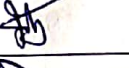
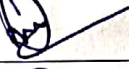
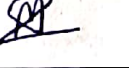
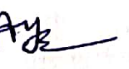
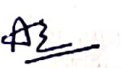
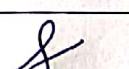
 <p>ARAVALI INSTITUTE OF TECHNICAL STUDIES Approved by AICTE & Affiliated to RTU, BTER An ISO 9001 : 2015 Certified Engineering College Udaipur, Rajasthan</p>	INSTITUTION RECORDS	Ref : AITS/IQAC/2020-21/005
	ACADEMIC YEAR :	DATE : 08.12.2020
	2020-21	PAGE :3-4
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Item No. 2 : Action Taken Report on the Proposal of 4th IQAC Meeting held on 25.09.2020

Item No.	Agenda Point	Action Taken
1.	To Conduct the Webinar, Seminar by each department	All HOD was prepared proposal and sent to Rajasthan Technical University, Kota
2.	Identification of bright and weak students – Implementation	Identified through Internal Assessment, below 50% score was selected for Weak student. Above 50% score was finalised for bright student. Remedial classes conducted for Weak Student by all department. Gate Training Scheduled have planned.
3.	To prepare academic calendar 2020-21 as per norms	Academic Calander prepared by Examination-Incharge and also Examination Activity Done.
4.	To learn and provide training about ERP 2.0 updated to all faculties	ERP training was conducted by Mr. Pramod to all faculty. In this training Content Exam dashboard, due fees, contact data.



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Attendances :

S. No.	Name	Designation	Position	Signature
1.	Dr. Hement Dhabhai	Director	IQAC Chairman	
2.	Mr. Sachin Sharma	HOD (CE)	IQAC Coordinator	
3.	Mr. Aabhas Mathur	Registrar and HOD (ECE)	IQAC Coordinator	
4.	Ms. Sangeeta Sharma	Associate Professor	Member Secretary	
5.	Mr. Gaurav Purohit	HOD (ME)	Member	
6.	Dr. Bheru Das Vairagi	HOD (EE)	Member	
7.	Dr. Jitendra Singh Chouhan	HOD (CSE)	Member	
8.	Mr. Sandeep Bordia	Examination Incharge	Member	
9.	Ms. Manisha Joshi	Assistant Professor	Member	
10.	Mr. Anshul Vyas	Assistant Professor	Member	
11.	Ms. Abha Jain	Assistant Professor	Member	
12.	Mr. Manoj Joshi	MD, Mould Makers	Industrialist Representative	
13.	Mr. Shreyansh	Student	Student Representative	



NAAC COORDINATOR
 ARAVALI INSTITUTE OF TECHNICAL STUDIES
 UMARDA, UDAIPUR (Raj.)



DIRECTOR
 Aravali Institute of Technical Studies
 Umarda, Udaipur