


Minutes of 3rd IQAC Meeting

Item No.	Agenda Point	Discussion/Suggestion	Responsibility
1.	To review and confirm the 2 nd IQAC meeting held on 25.03.2020	Previous meeting was review & confirmed.	Chairman, IQAC
2.	Action Taken report on the proposal of 2 nd IQAC meeting	Noted	Review By IQAC Member
3.	Review of Academic results and action plan for improvement	Based on the online internal assesments, weak students are identified and HOD's are instructed to schedule remedial classes for them	All HOD
4.	To motivate faculties for attending FDP/workshop/conference etc. under the aegis of any recognized governing body like AICTE, TEQIP-III, RTU etc	All HOD's reported that 70 – 80% faculties from each department is continuesly attending FDP/Conferences/workshops, etc.	Department
5.	Review of Various Department Activities	More workshops/ Seminars/Guest lectures needs to be conducted in online mode . All HOD's presented various activities conducted by respective Departments.	All HOD
6.	Any other contents permitted by chairman	NIL	NIL



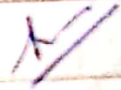











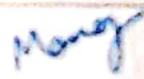
 ARAVALI INSTITUTE OF TECHNICAL STUDIES Approved by AICTE & Affiliated to RTU, BTER An ISO 9001 : 2015 Certified Engineering College Udaipur, Rajasthan	INSTITUTION RECORDS	Ref : AITS/IQAC/2019-20/ 003
	ACADEMIC YEAR :	DATE : 17.06.2020
	2019-20	PAGE :2-3
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Item No. 2 : Action Taken Report on the Proposal of 2nd IQAC Meeting held on 25.03.2020

Item No.	Agenda Point	Action Taken
1.	To Schedule all classes on online platform while working from home as per instructions from University and Government due to COVID-19 pandemic	Online Classes have conducted on Google Meet and share study material and notes provided in Google Classroom and take attendance in Google Spread sheet. Also shared information to student Watsapp Group.
2.	To Discuss about Faculty Training on ICT tools	Dr. Jitendra Singh, HOD (CSE) assigned two faculty who's provide given responsibility to aware all faculties about ICT tools.



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Attendances :

S. No.	Name	Designation	Position	Signature
1.	Dr. Hement Dhabhai	Director	IQAC Chairman	
2.	Mr. Sachin Sharma	Associate Professor	IQAC Coordinator	
3.	Mr. Aabhas Mathur	Registrar and HOD (ECE)	IQAC Coordinator	
4.	Ms. Sangeeta Sharma	Associate Professor	Member Secretary	
5.	Mr. Gaurav Purohit	HOD (ME)	Member	
6.	Mr. Prakash Bahrani	HOD (EE)	Member	
7.	Mr. Neeraj Kumar Nagda	HOD (CE)	Member	
8.	Dr. Jitendra Singh Chouhan	HOD (CSE)	Member	
9.	Mr. Sandeep Bordia	Examination Incharge	Member	
10.	Ms. Manisha Joshi	Assistant Professor	Member	
11.	Mr. Anshul Vyas	Assistant Professor	Member	
12.	Ms. Abha Jain	Assistant Professor	Member	
13.	Mr. Manoj Joshi	MD, Mould Makers	Industrialist Representative	
14.	Mr. Shreyansh	Student	Student Representative	