
 ARAVALI INSTITUTE OF TECHNICAL STUDIES Approved by AICTE & Affiliated to RTU, BTER An ISO 9001 : 2015 Certified Engineering College Udaipur, Rajasthan	INSTITUTION RECORDS	Ref : AITS/IQAC/2020-21/004
	ACADEMIC YEAR :	DATE : 25.09.2020
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Item No.	Agenda Point	Discussion/Suggestion	Responsibility
1.	To review and confirm the 3 rd IQAC meeting held on 17.06.2020	Previous meeting was review & confirmed.	Chairman, IQAC
2.	Action Taken report on the proposal of 3 rd IQAC meeting	Noted	IQAC Member
3.	To Conduct the Webinar, Seminar by each department	All Hod's discussed to conduct such activities under TEQIP – III and make a plan for this	All HOD
4.	Identification of bright and weak students – Implementation	Some Assignments based on previous year question papers needs to be provided. Also, extra classes needs to be scheduled for week students. Bright students needs to be motivated for attending technical extra curricular activities like Hakathon, SAIE - India	Department
5.	To prepare academic calendar 2020-21 as per norms	Exam Section is instructed to make academic calendar for odd semester as per university guidelines	Examination-Incharge
6.	To learn and provide training about ERP 2.0 updated to all faculties	Faculties needs to be aware of new updates in ERP 2.0 by providing a training by Mr. Pramod Kumar regarding Examination process and other activities. A training to be scheduled by Mr. Pramod in the first week of October.	HOD (EE)
7.	Any other contents permitted by chairman	NIL	NIL




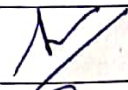
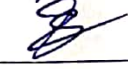



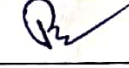
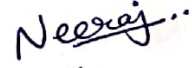



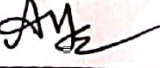

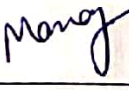

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Item No. 2: Action Taken Report on the Proposal of 3rd IQAC Meeting held on 17.06.2020

Item No.	Agenda Point	Action Taken
1.	Review of Academic results and action plan for improvement	All academic result checked by all department. Remedial Classes conducted for weak students and B.Tech 1 st year Student apart from regular classes
2.	To motivate faculties for attending FDP/workshop/conference etc. under the aegis of any recognized governing body like AICTE, TEQIP-III, RTU etc.	All faculty have attended webinar, workshop, expert lectures and FDP under TEQIP-III sponsored Program AICTE/RTU.
3.	Review of Various Department Activities	Noted



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Attendances :				
S. No.	Name	Designation	Position	Signature
1.	Dr. Hement Dhabhai	Director	IQAC Chairman	
2.	Mr. Sachin Sharma	HOD (CE)	IQAC Coordinator	
3.	Mr. Aabhas Mathur	Registrar and HOD (ECE)	IQAC Coordinator	
4.	Ms. Sangeeta Sharma	Associate Professor	Member Secretary	
5.	Mr. Gaurav Purohit	HOD (ME)	Member	
6.	Mr. Prakash Bahrani	HOD (EE)	Member	
7.	Mr. Neeraj Kumar Nagda	Associate Professor	Member	
8.	Dr. Jitendra Singh Chouhan	HOD (CSE)	Member	
9.	Mr. Sandeep Bordia	Examination Incharge	Member	
10.	Ms. Manisha Joshi	Assistant Professor	Member	
11.	Mr. Anshul Vyas	Assistant Professor	Member	
12.	Ms. Abha Jain	Assistant Professor	Member	
13.	Mr. Manoj Joshi	MD, Mould Makers	Industrialist Representative	
14.	Mr. Shreyansh	Student	Student Representative	


 NAAC COORDINATOR
 ARAVALI INSTITUTE OF TECHNICAL STUDIES
 UMARDA, UDAIPUR (Raj.)


 DIRECTOR
 ARAVALI INSTITUTE OF TECHNICAL STUDIES
 UMARDA, UDAIPUR